

Cook Teams Expectations

1. Provide the meal that we publicized.

We will publicize the menu for Wednesday night in the church publications and email each week. We will also advertise who cooks the meal each week, allowing our church family to see who serves in this ministry.

2. Purchasing Food

We will ask you to prepare for the number of reservations given. **We will take reservations in the church office until Monday at 5:00 pm.** You may come and pick up Sam's/Walmart credit cards to purchase your food. If you wish to buy food from a different store, you may do so from your account. If you buy the food from your account, you must present your receipts on Wednesday evening to the office. We will cut checks for reimbursements each Friday.

3. Cooking and Delivery

You may use the church kitchen and supplies to cook your meal. However, on rare occasions, we will have a funeral or special event that may require you to begin cooking after 2:00 pm. Otherwise, the kitchen will always be available for you to use. **Please have your food ready to serve by 4:45 pm.** The meal begins at 5:15 pm and runs through 6:15 pm. The kitchen will prepare the meal's tea, coffee, and water.

4. Serving and Clean Up

Serving - We will ask you to help serve the meal you prepared. This allows our church family to know who has been working to prepare this wonderful meal they are enjoying. They may even want your recipe. We also have a group of volunteers to help serve the meal with you.

Clean up - Please help clean the kitchen after the meal service. The kitchen team will begin the cleanup process, but we ask that you also help.

5. Have Some Fun!!!

Enjoy the journey. Your service will be a great blessing to the Meadowbrook family. They will receive a better meal than at Mickey D's or Burger King. They will enjoy fellowship around the tables and become more connected as a church family. All of this will happen because you are willing to serve. Thank you for your service, and may the Lord bless you richly.

Dessert Teams Expectations

- 1. Contact the cook team to determine the desserts you desire to prepare.**
Feel free to make a dessert of your choosing for the meal. However, you do not have to do this. Purchasing cakes, cobblers, or something already made is perfectly acceptable. We do ask that you provide some form of dessert.
- 2. Contact the cook team or the church office Monday afternoon for the number of desserts needed to prepare.**
- 3. Pick up a packet (packet containing tax exemption card, Sam's card, Walmart card) by Tuesday noon.**
- 4. Have desserts in the church kitchen at about 4:30 on Wednesday.**
- 5. Help the kitchen team plate desserts.**
- 6. One dessert team member helps the kitchen team replenish desserts as needed.**
- 7. Help cook and kitchen team cleans up following the meal.**

Kitchen Crew Expectations

**Arrive at the kitchen at about 4:30 for Pre-meal duties.
Cleanup usually ends at about 6:45 pm.**

Pre-meal, specific things to be done:

- Wipe tables with sanitizing wipes.
- Place salt and pepper shakers on each table.
- Make tea and lemonade and a pitcher of water.
- Get ice in cups 10 minutes before the meal.
- Replenish tea, water, and ice as needed.
- If salad is served, help prepare the salad.
- Plate desserts for meals.
- Help cook team in final preparations.
- Help serve meals as needed.
- Monitor trash during meals.

Specific things to be done for cleanup:

- Wash off all tables and kitchen counters.
- Remove all salt and pepper shakers.
- Help wash serving utensils, dishes, pots, and roasters. Wash all the trays in the warmer.
- Cleanup tea, ice, and water pitchers.
- Please return all items to their proper place.
- Place leftover food in containers and mark Hanger, then notify Julia they are there.
- Take all trash to the dumpster.